

Report of the Trustees for the year ended 30th June 2007.

The Trustees are pleased to present their report, with the independently examined financial statements of the charity, for the year ended 30th June 2007

Reference and Administrative Details

The Bridgebuilder Trust registered as a Charity on 13th February 1992 (Charity Registration No 1008157.)

The address of the Charity is

Bridge House
1 Second Avenue
Denbigh West
Bletchley
Milton Keynes
MK1 1ED

Trustees

Trustees serving during the year and since the year end are as follows:

Rev Mike Archer – Resigned 13.03.08
Rev Duncan Barnes
Mr Christopher Holmwood (Chairperson)
Rev Andrew Jowitt
Mrs Yvonne Lingard
Mrs Angela Miller
Dr David Ormerod (Treasurer)
Rev James Whysall – Resigned 18.07.07
Mr Michael Wittle – Resigned 18.07.07
Mr Stephen Dunham - (Secretary) 28.01.08

Independent Examiner:

Mr Graham Smith FCA,
70 Ashpole Furlong,
Loughton,
Milton Keynes,
MK5 8DX

Bankers:

HSBC
53 High Street
Newport Pagnell
Milton Keynes
MK16 8AU

Insurers:

Ecclesiastical Insurance Group plc,
Montpellier House, Montpellier,
Gloucester,
GL1 1LF.

Structure, Governance and Management

Governing Document

The Bridgebuilder Trust is governed by its Trust Deed dated 22nd August 1991

Appointment of Trustees

The Governing Document provides that Trustees may invite new Trustees to fill vacancies who will be subject to approval by all the existing members of the Board of Trustees.

Trustee Induction and Training

New Trustees undergo an induction process and are encouraged to attend appropriate external training courses to facilitate the undertaking of their role.

The Trustees hold four full meetings a year and each Trustee serves on one of the following sub-groups:- Ministry development; Finance; Personnel; Promotion and events; Communications. Each sub-group has a chair person appointed annually and reports back to the full trustee meeting on a regular basis.

The charity is an associate member of Scripture Union Schools Ministries.

Objectives and Activities

The object of the Charity as stated in the Trust deed is the advancement of the Christian Faith among young people in the Milton Keynes area particularly in schools working in conjunction with the local churches.

The main activities to further these objectives have been for the charity's schools workers and volunteers to visit local schools taking assemblies, assisting with religious education lessons and supporting school Christian groups and providing advice and support to staff and pupils. The charity has established a well respected schools ministry in the Milton Keynes area and regularly runs programmes entitled "Biblos", "Jesus Quest", Christmas Cracked and Easter Cracked".

Bridgebuilder Trust offers primary schools in Milton Keynes a short-term project focusing on children 'moving on up' to secondary school. The Trust recruits a Moving On Up Schools Education Team (M.O.U.S.E. Team) made up of Christian young people (min. age 16), university students or other adults, who can give up to five weeks voluntary work with the M.O.U.S.E. Team. The Team provides a 'road-show' style presentation to Year 6 children during mid-June to mid-July.

The 'Lifepath' project gave an opportunity for Year 5 school children to visit the town of Olney and experience the 'lifepath' of John Newton (who is linked closely with the community there, and who is buried in the parish churchyard) and explore the Christian faith that transformed him. Around 280 children attended on day one and just under 200 children on day two, from schools in Milton Keynes, Bedford and Northamptonshire. The day included group activities, games, craft and many active learning methods, as the children discover how local history and the Christian faith interweave in one person's amazing story! Lifepath 2007 was planned in partnership with Bridgebuilder, Scripture Union, Bedford Schools Trust and the Churches of Olney. 2007 was also the bi-centenary of the abolition of the slave trade (something which is closely related to the

story of John Newton who was involved in the slave trade). The project included a preliminary visit from a schools worker to meet the teachers, enthuse them and the pupils about the project and leave a CD with a number of songs that would be used on the day. Follow-up material was also given.

Our primary school workers have been trained this year to be Godly Play trainers. Godly Play is an experimental method of learning engaging the whole child and encouraging children and adults to wonder together about the mysteries of God. It teaches that silence and being 'quiet and deliberate' can be as playful and satisfying (if different) as being noisy and busy. The children can question and wonder. They are not forced to give any answers but can develop their own understandings of biblical truth gradually. The schools have really enjoyed having our workers in to teach with this method and the children have eagerly engaged with it.

Financial Review

The accounts have been prepared on an Accruals basis, which is consistent with the 2006 accounts. The main source of income comes from donations from individuals and churches with nearly 56% of total voluntary income coming from individual donors. The fundraising activities are conducted by volunteers and represent a small part of the charity's income. The charity's funds are all unrestricted. The main expenditure relates to the salary costs for the three and a half full time staff who are involved in the schools ministry; the administration of the charity is conducted by volunteers. The team leader and secondary school worker left during the year which explains why there is a lower salary cost this year.

Reserves Policy

The Trustees have agreed that the reserve figure should be set at one and a half months expenditure. This figure is currently set at £14,000, which is in line with the expenditure in the SOFA which shows quarterly expenditure of £12,186.

Plans for the Future

The Trustees intend for the Trust to carry on working in all schools sharing the Christian Faith among the young people of Milton Keynes working in close conjunction with local churches.

Responsibilities of the Trustees in Relation to the Financial Statements

The Trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the Charity as at the end of the financial year and of its' result for that period. In preparing those statements the Trustees are required to:
select appropriate accounting policies and apply them consistently
make judgements that are reasonable and prudent
prepare the financial statements on a going concern basis

The Trustees are responsible for ensuring that the Charity keeps adequate accounting records to disclose reasonable accuracy of the financial statements and to safeguard any assets of the Charity, taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that so far as they are aware, there is no relevant information which the Charity's independent Examiner is unaware of.

Independent Examiner

A resolution will be passed at the Annual General Meeting that Mr Graham Smith be reappointed as Independent Examiner for the 2008 financial period.

This report has been prepared in accordance with the Charities Statement of Recommended Practice 2005, 'Accounting and Reporting by Charities' published in March 2005.

Signed on behalf of the Trustees.

Mr Christopher Holmwood
Chair

Dated 28th April 2008

Accounting policies

In preparing the accounts the following accounting policies have been complied with:

- A) The accounts have been prepared on the historic cost convention in accordance with applicable accounting standards, the Charities SORP 2005 and comply with the Charities (Accounts and Reports) Regulations 2005 issued under the Charities Act 1993.
- B) All incoming resources are recognised when due except for donations and other gifts which are recognised on receipt. All resources expended are recognised when they fall due and all incoming and outgoing resources are shown gross.
- C) The funds of the charity are all unrestricted and are available for application at the discretion of the trustees.

1. Fundraising costs

	<u>2007</u>	<u>2006</u>
	£	£
Costs	186	150

The Fundraising costs have been restated to show only the costs for fundraising events; the previous costs under this heading included expenditure related to school outreach activities which have now been reclassified as charitable expenditure.

2. Schools Ministry Outreach

	<u>2007</u>	<u>2006</u>
	£	£
Employees Costs	71331	75083
Staff Travel	2163	2749
Staff Recruitment	851	400
Conference & training	1040	539
Ministry resources	679	1120
Volunteer Expenses	724	186
School activities	3722	7434
Rent, insurance & office costs	14344	22997
Depreciation	550	914
Subscriptions, Donations, Room hire & Publicity & payroll	511	351
Communication team mailshots	1026	518
Total	<u>96941</u>	<u>112291</u>

3. Office Equipment

The office equipment shown is included at cost less accumulated depreciation and the charity has no other fixed assets.

	<u>2007</u>	<u>2006</u>
	£	£
Cost		
At 1 st July 2006	2368	2368
Additions	0	914
Less Depreciation	<u>550</u>	<u>914</u>
Net Book Value	<u>1818</u>	<u>2368</u>

4. Creditors

	<u>2007</u>	<u>2006</u>
	£	£
Accrued Staff Expenses	467	321
HMRC Paye/National Insurance	1740	5850
Accrued Office Expenses	<u>532</u>	<u>167</u>
	<u>2739</u>	<u>6338</u>

At the beginning of 2007 the charity was advised to start paying over the HMRC payments on a monthly basis which is why the accrued figure has reduced so much for the last quarter of the year.

Analysis of employee costs:

	<u>2007</u>	<u>2006</u>
	£	£
Gross salaries	60327	66954
National Insurance –Employers	5294	2223
Pensions	<u>5710</u>	<u>5906</u>
Total	<u>71331</u>	<u>75083</u>

No employee earned more than £50,000 and the average number of employees during the year 2007 was 3.5 (2006 3.5)

A number of volunteers have supported the charity through the year in respect of schools ministry, fundraising and administration and no financial value has been included in these Accounts for their work. Without their valuable commitment and support the charity would not be able to work at the current level of operation.

Trustee Expenses

During this year the charity did not pay any expenses to the Trustees.